



CREST Publication Fellowship

The CREST Publication Fellowship is offered to support nursing and allied health clinicians with potentially publishable work (e.g., research, implementation, quality improvement initiatives) to prepare their manuscript(s) for submission, which may fall outside their usual work duties. The Fellowship is intended to account for the time required to engage in this effort and will also encompass training and mentorship to successfully navigate the publication process. By providing this experience, the Fellowship aims to equip nursing and allied health clinicians with the ability to contribute their current and future work to health care at the global level.

Publishing findings in scientific journals is an important step within the research cycle, as it allows researchers to share their discoveries with the wider scientific and healthcare community. Doing so fosters collaboration, drives innovation, and prevents duplication of work. It also enhances the impact of the research and visibility of the organization within this larger community and beyond.

Fellowship Details

- CREST will fund 10 Fellowships in 2025, each valued at \$2,000
- The funding is intended for clinicians to take five (5) days away from their usual duties to engage in the writing and publication process, to be taken within the Fellowship term
- The length of the Fellowship term is six (6) months, and it is non-renewable
- Expected/allowable activities: drafting and editing manuscripts for submission; (re)formatting for submission based on journal requirements; submitting for publication; revising and responding to peer reviewer(s)' comments
- The Fellowship will include monthly education meetings and self-guided learning



Eligibility Requirements

- The research (or other subject intended for publication) must have been conducted at PHC or a PHC-affiliated site (e.g., Foundry, BC Centre on Substance Use) and/or have a direct impact on the PHC community, including its patients, staff, or health services
- The research (or other subject intended for publication) must have been completed no longer than 18 months prior to the Fellowship application
- Only one author on an intended publication may hold a CREST Publication Fellowship
- Applicants cannot have held a CREST Publication Fellowship in the previous two (2) years
- Applicants must hold a 0.4 FTE or higher, temporary or permanent, position with PHC
- Applicants must hold a nursing or allied health position with PHC or a role requiring an active license in one of these disciplines

Important Dates

This award will be offered on an annual basis.

Action	Date
Submission opens	June 9, 2025
Submission deadline	July 18, 2025
Notice of decision	August 15, 2025
Fellowship period (Monthly meetings to be scheduled with cohort's availability)	September 1, 2025 – February 28, 2026
Submit first draft to mentor	October 15, 2025 – November 30, 2025
Submit manuscript to target journal	By February 28, 2026
Submit Fellowship report (reflection on Fellowship experience, submission history, publication status)	March 7, 2026

Fellowship Terms and Conditions

- Applicants must identify a mentor to advise and support them throughout their Fellowship – the mentor should be someone with extensive publishing experience who will be able to provide guidance throughout the writing and publishing process
 - Strategically, applicants may wish to consider involving an academic professor, including adjunct professors, or someone with an academic affiliation, who can access discounted fees or other benefits for publication, particularly for open access publishing
- Successful applicants (Fellows) are expected to participate in monthly group meetings for education and peer writing support (scheduled with cohort)
- If a monthly meeting is missed, Fellows must meet or communicate with a CREST team member in lieu to provide updates on manuscript development and submission progress
- Fellows must submit their manuscript for publication in a peer-reviewed, non-predatory journal at least once during the six-month term of the Fellowship
- Fellows must acknowledge support from PHC and the CREST Publication Fellowship in their manuscript
- Fellows must share the publication with the CREST team once accepted and published

Fellowship Payment Options

The Publication Fellowship funds are intended to account for the Fellow's time to engage in the publication process. As such, funds will be disbursed in one of two ways, to be determined collaboratively between the applicant and their Department/Program leader, with consideration of operational requirements.

1. Disbursed to Department/Program to buy-out time:
 - Funds will be transferred to the applicant's Department/Program to support paid leave and backfill coverage, with leave days scheduled in agreement between the applicant and their Department/Program leader
 - Income and Tax liability: Applicant will be marked as Paid General Leave (PGL), and will be paid their usual salary for the leave time (5 days)

2. Disbursed directly to applicant as honorarium:
 - Honorarium will be provided directly to the applicant (the expectation is that the applicant takes an unpaid leave of absence, or engages in the publication process outside of work hours)
 - Income and Tax liability: Honorarium is considered taxable income; therefore, tax will be deducted from the honorarium before being provided to the applicant

Review Criteria and Selection Process

A panel consisting of 2 – 3 CREST staff or affiliates with extensive publishing experience will review the applications. Publication Fellowships will be assessed and selected based on eligibility requirements and the following criteria:

- Content and quality of submitted report/other draft documents (i.e., how publishable are the findings?);
- Feasibility of plans for manuscript preparation, submission, and publication (e.g., timeline, target journals); and
- Level of commitment to publication and Fellowship activities.

Outcomes and Reporting

Upon completion of the Fellowship period, Fellows must submit a brief written report to the CREST team summarizing activities undertaken toward publication and personal reflections on the experience of participating in the Fellowship. The report should also provide details regarding the number of submission attempts and to which journals, revision and peer review history, and a final outlook for publication if the manuscript has not yet been accepted.

Application Details

The application for the CREST Publication Fellowship must include the following:

	Item	Notes
1.	Application Form	Must be completed in full and signed by Department/Program leader and mentor

	Item	Notes
2.	Intended work to be published and relevant supporting document(s)	Submit as ZIP file if including multiple documents
3.	Signed Authorship Agreement	All co-authors on the intended publication should be aware the applicant is applying for the Fellowship and have signed the Agreement

1. Application Form

The Application Form collects information about the applicant and their readiness to engage in the publication process, including the following:

- Name, Email, Role, Department/Program, FTE;
- Statement of Interest (250 words or less: brief overview of intended publication, including when the work was conducted and why it should be published; description of your interest, commitment, and desired learning for the publication effort/process);
- Proposed plan and timeline (150 words or less: description of the current status of the manuscript, and your anticipated plan and timeframe for writing, editing, and submitting the manuscript);
- Brief Statement of Publication Experience (150 words or less: description of past experience to support a successful publication; description of additional support(s) to help you with the publication process; if sharing past publications, scientific or otherwise, list no more than five or link to list of publications);
- Three (3) target peer-reviewed journals for manuscript submission (name, impact factor, rationale, publishing fee);
- Acknowledgement and agreement from Department/Program leader to support Publication Fellowship application, and plan to protect time or release Applicant from work for the equivalent of five (5) days, including cost centre to transfer funds to (if applicable); and

- Statement of support from publication mentor (250 words or less: brief description of professional role and/or link to list of publications; description of how they will guide and support the Applicant through the publication process).

2. Intended work to be published and relevant supporting document(s)

Applicants should provide evidence that their work is ready for the manuscript preparation and publication phase, **which entails completed data collection and analysis** within the last 18 months. Please provide enough supporting documentation so that reviewers can gain an understanding of the research question(s), design, methods, and results. For example:

- Research protocol
- Approved research ethics application, completion certificate (if available)
- Analyzed data and summary report
- Draft work as it currently exists (e.g., final report from Practice-Based Research Challenge or Knowledge Translation (KT) Challenge; rough draft of manuscript)

If including several supporting documents, please submit these as a ZIP file

3. Signed Authorship Agreement

All intended authors of publication must be aware and have signed an authorship agreement, acknowledging their role in the work to be published and the order of authorship

Submission

Please submit your full application to researchtraining@providencehealth.bc.ca with subject line: Application for CREST Publication Fellowship.

Contact Information

For more information about the Publication Fellowship, check out our [Application FAQ](#), or contact Riley Louie or Wilma Chang at researchtraining@providencehealth.bc.ca.